

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD  
November 6th, 2018 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

**Total Deposited for October 2018:**

\$1050.00

**October Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$750.00 (5)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$300.00 (2)
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

**Insurance Up-Dates for October 2018:**

41

**October 2018 Change of Address and/or T/A:**

1

**October 2018 Shelved License:**

0

**Meeting: Called to order by Don Haskin**

- 1) All electrical work done in St. Mary's County that does not require a building permit will require an electrical permit. The permit will be obtained through Planning and Zoning at a cost of \$20.00. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
  
- 2) The following is a list of dates for the Electrical Examiners Board meetings in 2018.
  - a. January 2nd Board Meeting
  - b. January 25th Master/Low Voltage/Restricted Exam
  - c. February 6th Board Meeting
  - d. March 6th Board Meeting
  - e. April 3rd Board Meeting
  - f. May 1<sup>st</sup> Board Meeting
  - g. June 5th Board Meeting
  - h. July 3rd Board Meeting--Cancelled
  - i. July 26th Master/Low Voltage/Restricted Exam
  - j. August 7th Board Meeting
  - k. September 4th Board Meeting
  - l. October 2nd Board Meeting
  - m. November 6th Board Meeting
  - n. December 4th Board Meeting
  
- 3) The Board meeting on January 1<sup>st</sup> has been cancelled.
  
- 4) The following is a list of dates for the Electrical Examiners Board meetings in 2019.
  - a. January 1st Meeting Cancelled
  - b. January 24th Master/Low Voltage/Restricted Exam
  - c. February 5th Board Meeting
  - d. March 5th Board Meeting
  - e. April 2nd Board Meeting
  - f. May 7th Board Meeting
  - g. June 4th Board Meeting
  - h. July 2nd Board Meeting
  - i. July 25th Master/Low Voltage/Restricted Exam
  - j. August 6th Board Meeting
  - k. September 3rd Board Meeting
  - l. October 1st Board Meeting
  - m. November 5th Board Meeting
  - n. December 3rd Board Meeting

**Homeowners Exam Applicants for November 2018:**

0

**Homeowner Exam Results for October 2018:**

N/A

**Monitor Homeowners Exam for December 2018:**

Ron Derby

**Master/Restricted/Low Voltage Results for July 2018 and January 2019:**

2018 July Exam—1 Applicant—Master Exam--Passed

2019 January Exam---N/A

**Monitored Master/Restricted/Low voltage Exam for January 2019:**

Danny Johnson

Don Haskin

**Postage for October 2018:**

\$3.76

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday December 4th, 2018 at the Governmental Center Carter Building, Leonard Hall Drive, 2<sup>nd</sup> floor conference room at 7:30 PM.

**Motion to Adjourn Meeting:**

Motion made by Chris Worch, Second by Ron Derby. Meeting was adjourned.

**The Following Payments are authorized for the Board Members for November 2018**

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
<b>b) Spence Total</b>	<b>\$25.00</b>

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
<b>b) Worch Total</b>	<b>\$25.00</b>

3) Ron Derby----MEMBER

a) Attend Meeting	\$25.00
<b>b) Derby Total</b>	<b>\$25.00</b>

4) Don Haskin----CHAIRMAN

- |                        |                |
|------------------------|----------------|
| a) Attend Meeting      | \$25.00        |
| <b>b) Haskin Total</b> | <b>\$25.00</b> |

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- |                                      |                 |
|--------------------------------------|-----------------|
| a) Attend Meeting                    | \$25.00         |
| b) Prepare Meeting Minutes           | \$25.00         |
| c) Recording Secretary (52@ \$15.00) | \$780.00        |
| <b>d) Johnson Total</b>              | <b>\$830.00</b> |

Recording Secretary Performed the Following Duties (October):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website

**James D. Johnson Jr.**  
**Secretary**  
electric.examiners@stmarysmd.com